



SYSTEM REQUEST

All information must be sent via **SIPR** through your respective Brigade MWR LNO. If you are unsure as to whom to route this request through, ask CJ1 MWR.

Location Name:		Date Requested:
Requesting Task Force (BDE Level):		Requesting Task Force (BN Level):
Sustained US Troop Strength:	180-day US Strength Projection:	Enduring FOB? (Yes/No)
Lat & Longitude:	Other names this Location is referred to as:	

Requesting Officer (O-4 and above):	Current Location:
DSN:	NIPR E-mail:

Justification for system:

CHECK ALL THAT APPLY

- Dedicated 110V Power for Computers and Monitors
- Ability to support Techs movement, parts and possible RON at site.

COORDINATION INFORMATION

Once the request is approved and funded, the system will be ordered by the CJ1 MWR Director. **The package can take up to 150 days to enter Theater.** It is the responsibility of the requesting unit to transport the entire package (System, CPU's, and Phones) from BAF to the final destination. Upon system arrival in BAF, the personnel listed below will be contacted to coordinate pick-up and movement.



<i>POC on BAF designated to sign for and transport the package (E-5 & above):</i>	
<i>DSN:</i>	<i>NIPR E-mail:</i>

<i>POC on the Ground at the Requesting Location (E-5 & above):</i>	
<i>DSN:</i>	<i>NIPR E-mail:</i>
<i>SVOIP:</i>	<i>SIPR E-mail:</i>

The on-ground POC will notify the SPAWAR Operations Manager when the entire package has arrived at the final destination. The Operations Manager will work with CJ1 MWR and the requesting unit to coordinate movement for 1-2 Field Technician(s) to move to the location and install the system. System installation and on-site instructional walk-through take approximately 24 hours.